

# Logitech Group conference

Conference system with included camera, speaker and microphones. Compatible with Zoom.

## POSSIBLE TEACHING SCENARIOS:

### HYBRID ONLINE SEMINARS OR WORKSHOPS:

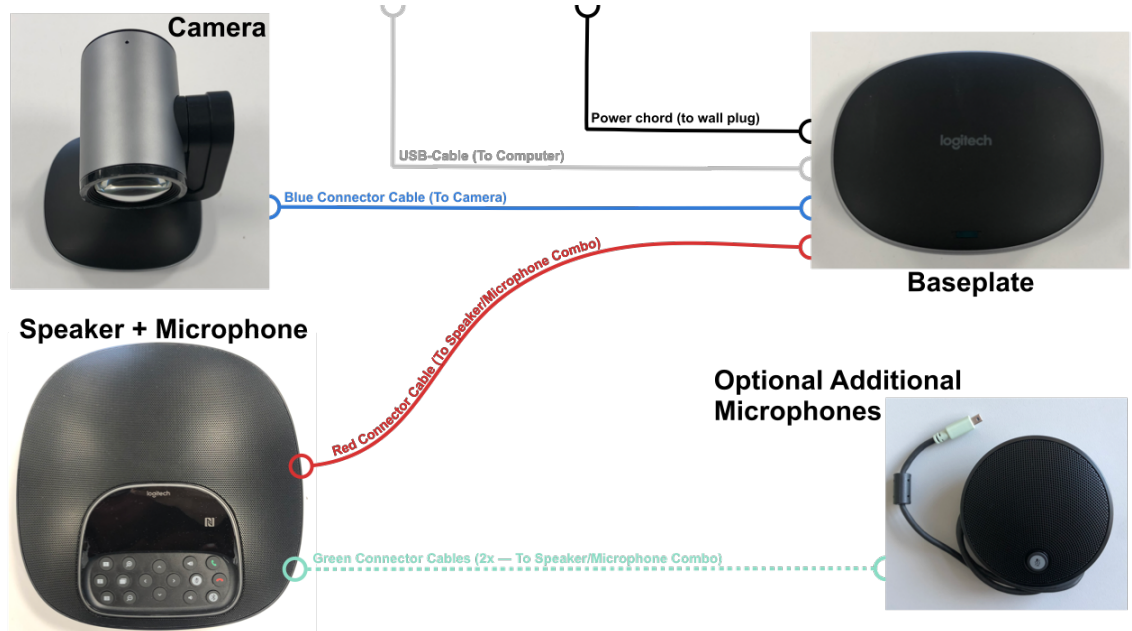
Use the camera to show the on-campus participants or yourself. The microphone lets online participants understand remarks from on-campus participants while the loudspeaker allows on-campus participants to understand remarks from online participants.



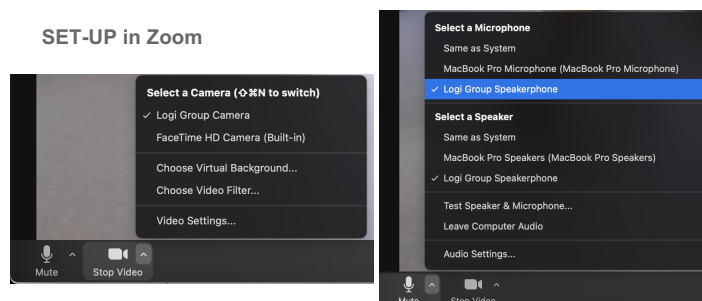
## FEATURES / BENEFITS:

- Adjustable, wide-angle camera with 10x zoom.
- Sensitive microphones that can pick up sound from an entire room.
- High volume speaker.

## Cable SET-UP:



## SET-UP in Zoom



Functions with high relevance for hybrid seminars / workshops:

- Mute microphone
- Volume up / down
- Camera movement
- Camera zoom

Border Colour (Speaker / Microphone):

Blue – Speaker / Microphone is actively being used in a call.

Red – Sound is muted.

Blue: blinking – Incoming call.

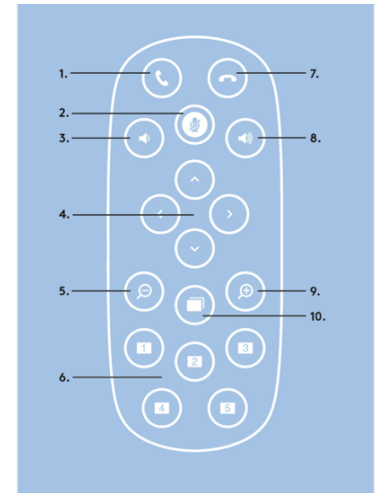
Blue: rapid blinking – Bluetooth pairing mode activated.

Border colour activity status is not supported in all applications.

## Control Elements

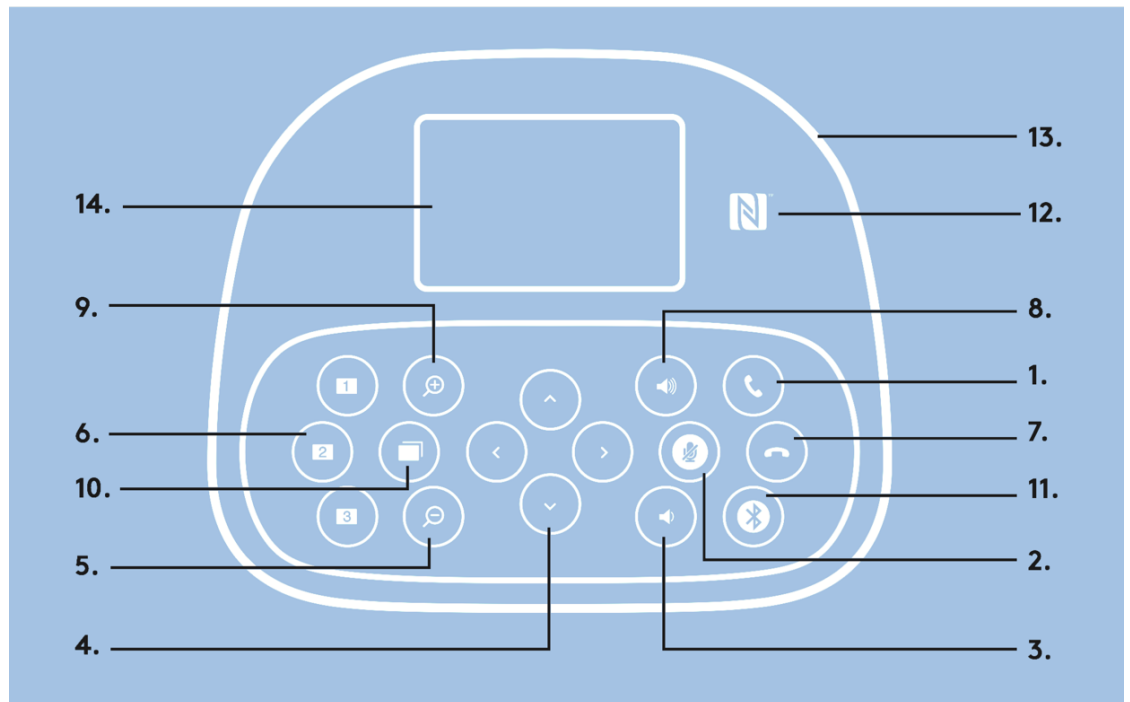
### Remote Controls

1. Answer call
2. Mute microphone
3. Volume down
4. Camera movement
5. Camera zoom out
6. Camera position presets
7. End call
8. Volume up
9. Camera zoom in
10. Near/far camera control



### Speaker / Microphone Controls

- |                    |                             |                             |
|--------------------|-----------------------------|-----------------------------|
| 1. Answer call     | 6. Camera position presets  | 11. Bluetooth Pairing       |
| 2. Mute microphone | 7. End call                 | 12. NFC antenna - Bluetooth |
| 3. Volume down     | 8. Volume up                | 13. See "Border colour"     |
| 4. Camera movement | 9. Camera zoom in           | 14. Display                 |
| 5. Camera zoom out | 10. Near/Far camera control |                             |



The functions of *Answer call*, *End call*, *Near/Far camera control* and *NFC bluetooth pairing* are not available in all applications or with all devices and are therefore not recommended to use unless previously tested.

# Hybrid Workshop Set-Up

Participants

Participants

Visual representation of the hybrid (online & on-campus) workshop concept of the English TEFL Department. See page 2 for set-up details.

## Requirements:

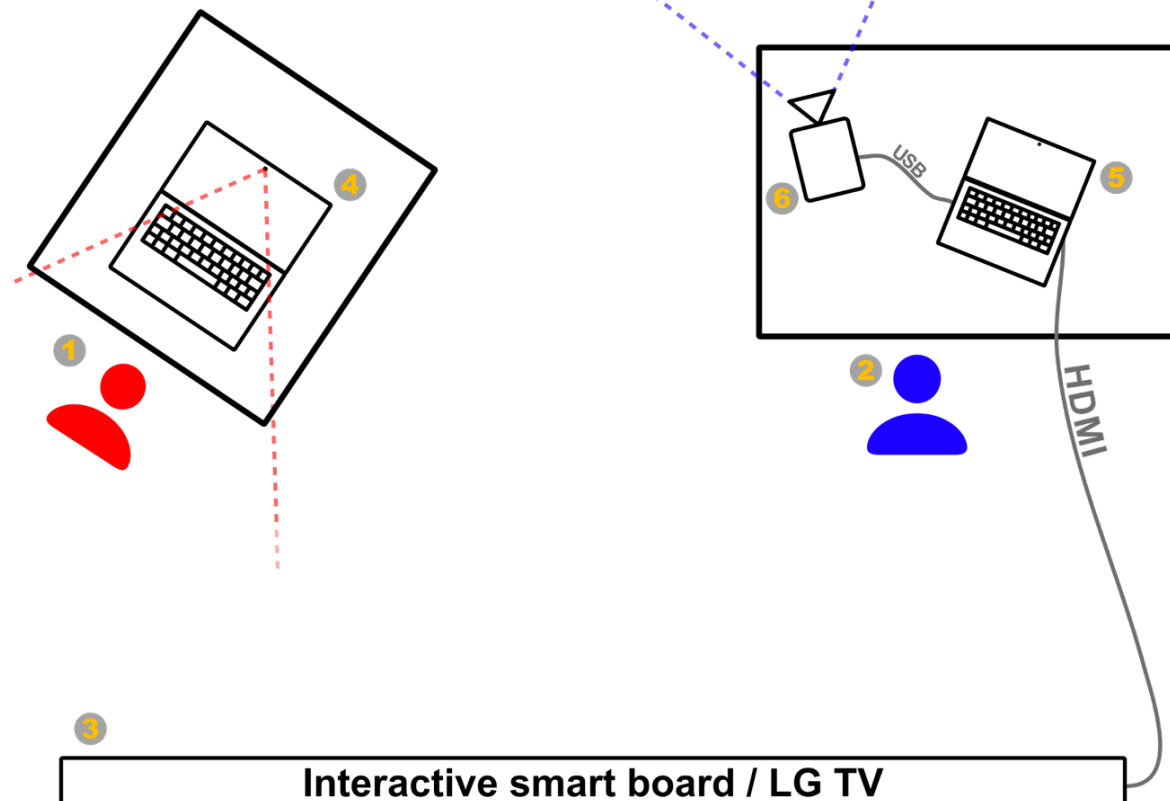
Two people present – A lecturer (1) and a student assistant (2).

One screen for content presentation (Interactive smart board or LG TV) (3).

One computer for the lecturer, which should include a webcam (4).

One computer for the student assistant (5).

The Logitech Group conference system (6).  
See guide for set-up information.



Summary of the hybrid workshop concept of the English TEFL Department:

The lecturer should be able to focus on their presentation and the interaction with the workshop participants. The student assistant assists the lecturer by setting up the conference and surveying that content is correctly displayed and by monitoring the online chat and interactive functions.

# Hybrid Workshop Zoom Set-Up

## Set-Up Procedure

1. The student assistant starts a zoom conference from their pc.
2. The student assistant chooses the Logitech Group conference system as their camera and as their microphone.
3. The student assistant configures the audio settings as per the recommendations at the bottom of this page.
4. **The lecturer joins the zoom conference with their pc (webcam enabled).**
5. **The lecturer shares their screen in the zoom conference.**

The student assistant manages the visual layout of the zoom conference by pinning the content the lecturer is presenting or pinning the Logitech Group video feed to show participants when they are giving input. The student assistant also monitors the chat, organises and manages breakout rooms, supports the online participants and moves the camera with the remote if need be.

## Recommended Audio Settings

The student assistant should ensure that all microphones except for the Logitech Group System should be muted.

The following settings gave the best audio quality as per our testing:

